



KENAI MOUNTAINS-TURNAGAIN ARM

NATIONAL HERITAGE AREA

Annual Grant Application webinar

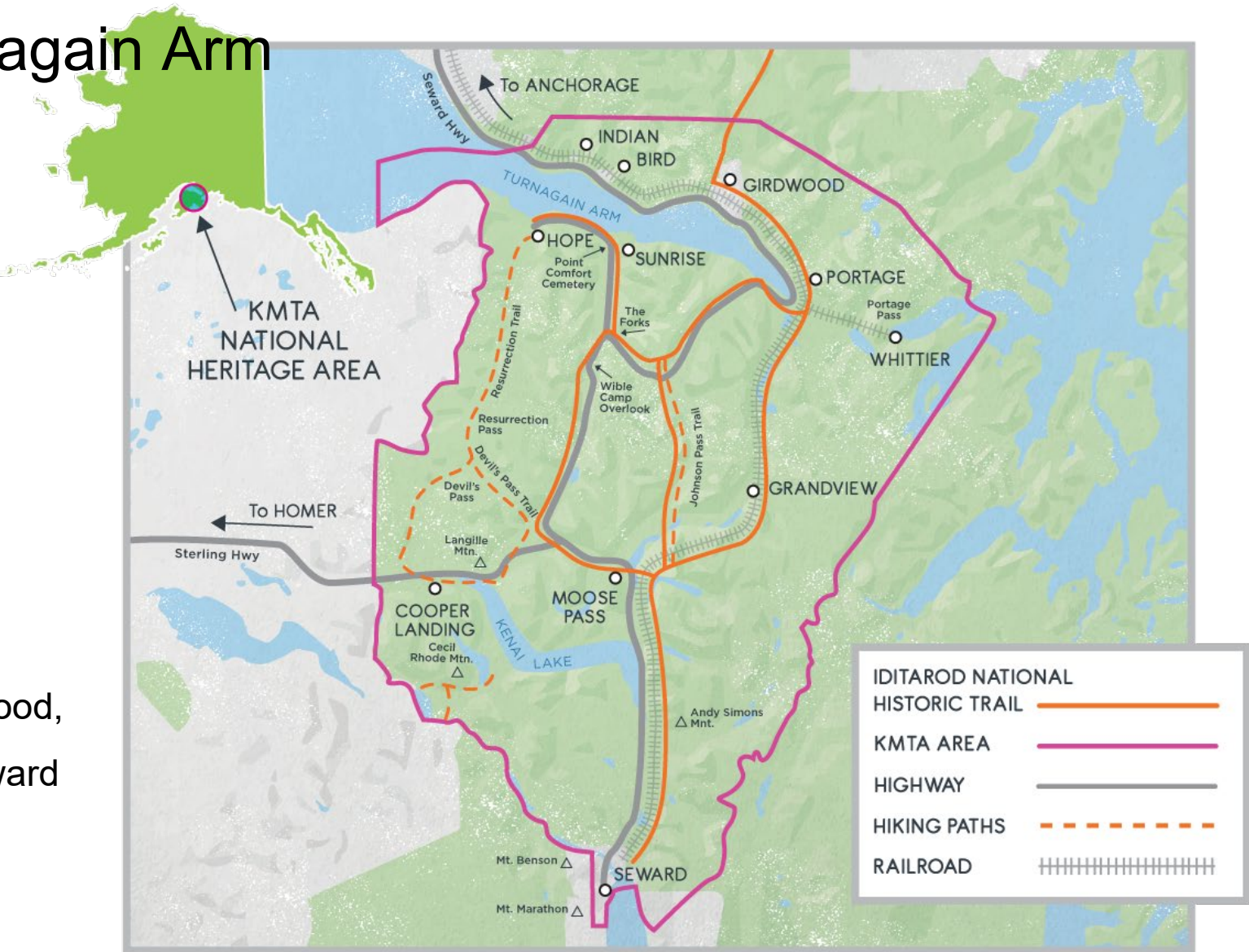
January 2022



The Kenai Mountains–Turnagain Arm National Heritage Area

Established in 2009, the Kenai Mountains–Turnagain Arm National Heritage Area includes parts of:

- Chugach State Park
- Chugach National Forest
- Kenai Fjords National Park
- Includes the communities of Indian, Girdwood, Portage, Whittier, Hope, Moose Pass, Seward and Cooper Landing



What we are about

COLLABORATE

ADVOCATE

PROMOTE



MISSION

To recognize, preserve, and interpret the historic, scenic, natural resources, and cultural landscape of the Kenai Mountains-Turnagain Arm historic transportation corridor, and to promote and facilitate the public enjoyment of these resources.





Kenai Mountains- Turnagain Arm Corridor Communities Association

KMTA CCA is a 501 (3) non-profit organization to preserve, protect, and promote the historical, cultural, natural, and recreational assets of the National Heritage Area

Program Areas

Education Program

Publication Program

Trail Program

Grant Program



What we do...


- ▲ We partner with communities from Seward to Girdwood and Cooper Landing to Whittier to tell your stories.
- ▲ We equip your local museums, schools, and trail groups to investigate and show your history through small grants and the platform of a National Heritage Area.
- ▲ We are unique for our promotion of public-private partnerships.
- ▲ For every federal dollar we give out, it is matched with grassroots work or donations.






Grant program



 KMTA seeks to **equitably fund diverse activities, geographically distributed** throughout the communities of the Heritage Area.

 KMTA has an annual grant cycle. **Submission deadline is March 11th**

 Grants are by reimbursement only

3-Yr Programmatic Grants

- Museums & Historical Societies
- Youth Programs

Publication Grants

Community Grants



KMTA Grants are Federal Funds...




Subject to federal laws and regulations

- **Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards (2CFR200)**
- **Section 106 Historic Preservation Act, National Environmental Protection Act, Buy American Act, and others**
- **Require a 1:1 match of non-federal funds**






3-Year programmatic grants

- Available to established Historical Societies, Museums and Youth Education Groups within the NHA.
 - \$3,000 annual programmatic funding for up to 3 years.
 - To apply, complete the community grant application & check the box for “programmatic grant.”
- 

Same application as “Community Grant”

Once awarded, this 3-year agreement is dependent on the grantee’s timely submission of completed annual reports and informal check-ins throughout the year.

An award letter approving renewal of annual funds will be issued each year. Annual renewal of the grant is subject to availability of National Park Service funding.





Publication grants

- ▲ Available for \$5,000 to \$10,000
- ▲ KMTA funds a variety of publication mediums, including print and digital media projects.

To apply, see publication instructions:

- ▲ <https://kmtacorridor.org/publication-grants/>

Separate Application for Publication Grants

Funding may cover costs related to writing, editing, publishing, printing, and launching the publications project.

Please note, the applicant (i.e. author and/or publisher) will retain all copyrights, duties and obligations associated with the publication. KMTA does not obtain copyrights of any kind.



Publication Projects must...

- ▲ Show a solid relationship to preservation, interpretation, and promotion of the National Heritage Area's resources;
- ▲ Produce a 1:1 match of funds from a non-federal source;
- ▲ Demonstrate a clear benefit to the public and appeal to the general public;
- ▲ Be produced to meet industry standards and best practices for the publication type.

Complete Grant Application includes:

- Project Pitch/Synopsis (1 page)
- Narrative Application
- Publication Sample (i.e. manuscript excerpt; illustration example; video trailer)
- Bibliography of previously published work
- Budget Worksheet

<https://kmtacorridor.org/publication-grants/>



Community grants



First-time applicants may request between \$1000 – \$10,000.

Viable projects must:

- Be undertaken within 14 months.
- Show a solid relationship to preservation, interpretation, and promotion of the region's resources with an emphasis on establishing partnerships.
- Demonstrate a clear benefit to the public and support from the community affected.
- Have a significant impact on the Heritage Area.

LARGE CAP

Up to \$24,500
(only available for grant recipients with an established history with KMTA)

MID-CAP

Up to \$10,000

SMALL-CAP

Up to \$5,000



Grants will be scored based on the following Essential Criteria

- Project must be consistent with Heritage Area purposes, and increase public awareness and appreciation for the natural, historical and cultural resources of the Heritage Area.
- Project must be within the Heritage Area.
- A community, non-profit, or governmental organization active within the Heritage Area, must sponsor the project. KMTA cannot give funds to private individuals or businesses and so the sponsor will receive and distribute funds.
- If public lands are involved, the project proposal must be approved by the appropriate governmental agency.



- ☐ Historic Preservation
- ☐ Education
- ☐ Signage
- ☐ Trails and Recreation

governmental



Essential Criteria continued...

- At least one letter of community support for the project is required. Project proposals that alter the community landscape (i.e. installing signs, murals, trails, monuments, etc.) must include letters of support from the landowner and/or community organizations in order to be considered.
- Any trail signs, interpretative signs, or wayfinding should include similar design components that match other existing signs found near the project area.
- Matching non-federal funding or in-kind contribution of 1:1 is required. In the application, at least 50% of the total match must be committed.
- Project proposal must include a reasonable, feasible budget and schedule.



Essential Criteria continued...

- Project proposal must include a plan for maintaining the improvements for the benefit of the public, describe the longevity of the project, and explain the short-term and long-term impacts of grant money invested today
- Privately owned historic structures will be limited to preservation of areas visible and accessible to the public. To receive Heritage Area funding, private owners must commit to maintain the historic appearance of the structure for a reasonable length of time.
- Project proposal must designate an individual who will serve as liaison with KMTA Corridor Communities Association (CCA) and will be responsible for accomplishing the project. The liaison may be the individual proposing the project.



Essential Criteria continued...

- Projects must comply with Section 106 of the National Historic Preservation Act.
- Projects will publicize KMTA's sponsorship/involvement with the project through inclusion of KMTA logo on all published materials and content, regular social media posts tagging KTMA, and a written letter of thanks or acknowledgement of funding for KMTA.



- Proposals should define project objectives and methods (i.e. metrics) of measuring the success of each objective.



Additional Considerations: Desirable, not required

- Project will encourage the economic viability of the community and the region.
- Project will employ local people.
- Project will create a new partnership benefiting the purposes of the Heritage Area.
- Project will be over-matched by partnership funding.
- Project will involve young people and help them learn about the Heritage Area.
- Project will build on a proven success by expanding and enhancing a previously successful project.



To Apply, compile the following:

Application Narrative

Budget Worksheet

Supplemental Items: letters of support



Email to: amandasassi@kmtacorridor.org



<https://www.kmtacorridor.org>

Instructions are
at the bottom of
this webpage



KENAI MOUNTAINS-TURNAGAIN ARM
NATIONAL HERITAGE AREA

RESOURCES & GRANTS

PROGRAMS & EVENTS

EXPLORE KMTA

RESOURCES

DOCUMENTS & LINKS
MANAGEMENT PLAN
FAQ

GRANTS

ANNUAL GRANT GUIDELINES
MINI GRANTS
GRANT REIMBURSEMENT
GRANT AWARD HISTORY

GRANT GUIDELINES





APPLY NOW

KMTA GRANT APPLICATION INSTRUCTIONS

KMTA's Grant Cycle is open from January 11th, 2021 to March 12th, 2021



KMTA GRANT GUIDELINES



KMTA GRANT APPLICATION



KMTA GRANT PROJECT BUDGET WORKSHEET

Questions & Grant applications can be emailed to amandasassi@kmtacorridor.org

Looking for Publication Grant Info? [Click here.](#)

Scoring criteria



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GRANT

ADDITIONAL DOCUMENTS

Select a link below to download your document.

GRANTS

GRANT APPLICATION GUIDELINES

GRANT APPLICATION

GRANT PROJECT BUDGET WORKSHEET

GRANT EVALUATION SCORING CRITERIA

FIELD TRIP MINI GRANT APPLICATION

SCHOLARSHIP TRAINING MINI GRANT APPLICATION

GRANT REIMBURSEMENT REQUEST – NARRATIVE REPORT

GRANT REIMBURSEMENT REQUEST – INVOICE SPREADSHEET

FIELD TRIP GRANT REIMBURSEMENT

TRAINING SCHOLARSHIP REIMBURSEMENT

Scroll to bottom
& click on
“Grants”



KENAI MOUNTAINS-TURNAGAIN ARM
NATIONAL HERITAGE AREA

Funding Category (Check all that apply)

- ☐ Historic Preservation
- ☐ Education
- ☐ Signage
- ☐ Trails and Recreation
- ☐ Publications

Is your project within the Heritage Area? (Some exceptions can be made for support of exhibits about the National Heritage Area. For example an exhibit about the Dena'ina housed in the Anchorage Museum.)

- ☐ Yes
- ☐ No

1. How does your project increase public awareness and appreciation for the natural, historic, scenic, and cultural resources of the KMTA National Heritage Area? (100 Word Max)

2. Please list audience and participants that will benefit from your project? (50 Word Max)

3. What partners will be included as part of this project and how will they be involved? (Involvement, collaboration, and communication with stakeholders is essential for a strong project proposal.) (50 Word Max)



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4. Please list your project objectives and describe how you will achieve them. (100 Word Max)

5. In what ways will KMTA be recognized or involved with your project? (100 Word Max)

6. Are public lands involved? (If so, the project must have the approval of the governmental agency.)

- ☐ Yes
- ☐ No

7. Will youth be involved in the project?

- ☐ Yes
- ☐ No

If youth will be involved in the project, please explain:

The Narrative Application is a PDF fillable form that looks like this

Application Narrative

3 Steps

Step 1
Narrative: Answer questions,
addressing essential criteria

Step 2
Budget Worksheet: Material &
Labor Costs; Non-federal 1:1
match

Step 3
Section 106 Checklist





8. If a private owner of a historic structure/project, are you committed to maintain the historic appearance of the structure for a reasonable length of time? *(Heritage Area funding for privately owned historic structures will be limited to preservation of aspects of the structure that are visible and accessible to the public.)

- ☐ Yes
☐ No
☐ NA

9. Does your project have the potential to impact cultural resources and/ or historic properties? If so, please explain the current status of your project in-regards to Section 106 compliance (regarding the National Historic Preservation Act, 16 U.S.C. 470, 54, and 55), and how you plan to pursue compliance with the State Historic Preservation Office.

10. Please describe the longevity of this project and how it will be maintained into the future. What are the short-term and long-term benefits to the public? (50 Word Max)

11. Please describe the qualifications of project staff and/or contractors involved, and the sponsoring organization's previous grant management experience.



GRANT APPLICATION STEP 2

Please include a summary of your project budget

1. Budget Narrative: *(Please provide a written explanation summarizing the allocation of funding requested and the dollars provided as match. If this is a Programmatic Grant Application, describe your annual budget and the expenses anticipated within the next 3 years.)(250 Word Max)*

NARRATIVE

- 9 Narrative Questions
- 8 Budget Questions
- Specify if *Programmatic Grant Application*.

2. In-kind Sources: *(Please list your In-Kind Sources, volunteer contributions and donations)*

3. Cash Sources: *(Please list the sources of your Cash Match)*

4. Project period: *(one year grant cycle) Please estimate the lifespan of your project.*

Eligible Expenses



Eligible Match – requires documentation!

- Volunteer Labor
- Donated Equipment/ Material
- Cash match for material expenses
- Paid labor directly related to project
- Indirect (10% de minimus rate)



Ineligible Expenses

General operating expenses outside of project scope

Fundraising costs / lobbying costs

Catering, *food and beverage, entertainment costs

****Exceptions for food costs may be made if essential for programmatic purposes. Written prior approval is required.***



Section 106 Historic Preservation Act

Why a Section 106 Checklist?

- Encourage applicants to think about Section 106 and their project at an early stage.
- Applicant may incorporate additional costs & timeframe into application.
- Applicant may realize they need to split their project into phases.

What Triggers Section 106 Review?

- Moving dirt (Trailwork; Digging; Building; Installing)
- Historic Property work

National Park Service

Patrick Lewis

Cultural Resource Program Manager

patrick_lewis@nps.gov

907-422-0543

State Office of History & Archaeology

Email: dnr.oha@alaska.gov

Chief State Historic Preservation Officer (SHPO)

Judith Bittner (907) 269-8715



Section 106 Checklist



Does your project involve breaking ground (trail work/ sign installation/ construction), building restoration or repair, building construction, mural installation, or any activities that physically impact buildings or property?

APPLICATION STEP 3: SECTION 106 Checklist

If your project has the potential to impact historic properties or sites, then Section 106 review must be incorporated into the project. They have 30 days to review your project so do this part as soon as possible. Please use this check list to make sure that your project is in compliance and attach with the necessary documentation.

- ☐ Submit an email to the State Historic Preservation Office oha.revcomp@alaska.gov Include:
 - Subject Line: Cultural Resource Presence/Absence Info Request
 - Project Description
 - State this is a potential KMTA grant project
 - Include location information: a map or lat/long to help SHPO find the location to check for cultural resources
- ☐ SHPO response (within 30 days) will tell you if there is more work to do due to a potential impact Include the SHPO response in your application whether there are findings or not.
- ☐ Contact Grant Manager, Amanda Sassi, if there is a finding, to plan on how to proceed with the review. In the meantime, complete and submit the grant application with the above documents.



Section 106 Checklist



Below are the next steps to finish the process:

- ☐ Request feedback from NPS Archeologist
- ☐ KMTA's contracted archeologist will do a site survey and write letter
- ☐ Submit Section 106 Project Review to SHPO <http://dnr.alaska.gov/parks/oha/pdf/106application.pdf>
The SHPO has 30 days to respond.

A project review is the SHPO's opportunity to concur (or not concur) with an agency or individual's finding/recommendation for a project(i.e. no potential to cause effects, no historic properties affected, no adverse effect, or adverse effect). This is done after background research, fieldwork, report writing etc. has been completed.

Was your project found to have an Adverse Effect on cultural resources?

- ☐ Contact KMTA, we will work with the NPS Archeologist to create a mitigation plan
- ☐ Create a Memorandum of Agreement (MOA) with SHPO
When historic properties may be harmed, Section 106 review usually ends with a legally binding agreement that establishes how adverse effects will be avoided, minimized, or mitigated.

*If you discover a project review/ cultural survey is required, then you can incorporate these costs into your grant application

Please submit any SHPO correspondence with your grant application

Supplemental documents




Strengthen your
application!

- Letters of Support from Partners/Community Stakeholders
- Section 106 Review Documentation – letter/email from SHPO
- Budget Quotes from Contractors







Grant Recipient Responsibilities

-  **Adhere to all regulations and laws** applicable to federal funds.
-  Project must provide appropriate **acknowledgement of KMTA sponsorship** on signs, printed and electronic material, including the appearance of the KMTA logo and statement of sponsorship (logo to be provided by KMTA).
-  **Funds are distributed via reimbursement** after all supporting documentation and reports have been received.

Site visits of 25% of projects will be conducted annually by Program Staff, and selected at random.





Conflict of interest

- ▲ Applicants have a duty to disclose any conflicts of interest that may exist within the project budget.
- ▲ A conflict of interest may occur when an interested person or entity has financial or personal interest in the grant award, which may result in monetary or personal gain.
- ▲ A conflict of interest does not mean the application will be excluded from consideration, ***rather the applicant has a duty to disclose any COI and justify the reasons for proceeding with the project transactions despite the COI.***



2021 Timeline

January 10th – Annual Grant Application Period Opens

January 22 - Application Webinar (You are here!)

March 11th @ 5pm – Grant Applications Due

Early May – KMTA CCA Board will Award New Grants

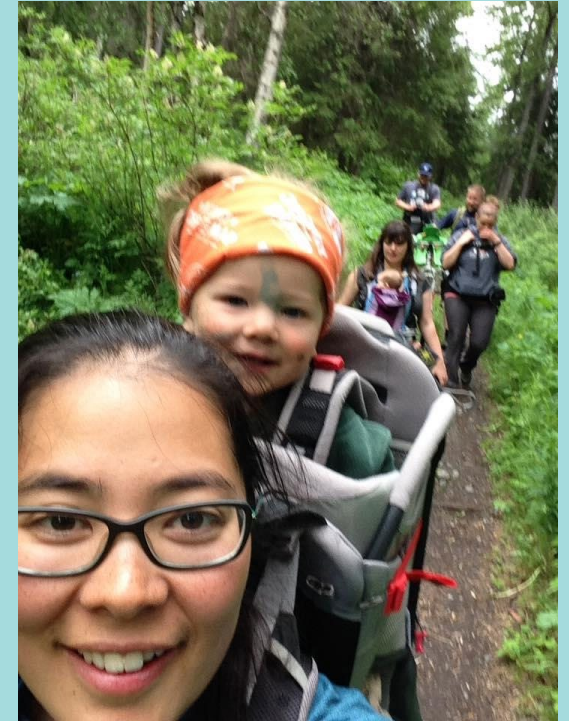
Mid May – Awards Announced, Contracts Prepared

Spring, Summer, Winter – Projects In-Process

- Quarterly check-ins required, informal

June 15th, 2023 – Final reports and reimbursement request due

If applications are received 2 weeks before submission deadline, KMTA program staff will complete initial screening and let applicants know if anything is incomplete, providing a chance to make changes and resubmit before deadline.



<https://kmtacorridor.org/grant-award-history/>

GRANT AWARD HISTORY

EDUCATION AND INTERPRETATION

DISCOVER THE STORIES



Youth in Cooper Landing discovered their past through in-person interviews of long time residents and research of the area.

PARTNER:
COOPER LANDING
COMMUNITY CLUB

[SEE MORE EDUCATION AND INTERPRETATION PROJECTS](#)

RECREATION

DISCOVER THE CORRIDORS

The newly constructed California Creek Bridge, which is located on the Girdwood portion of the Iditarod National Historic Trail, rises above the old bridge on the left.

PARTNER:
THE GIRWOOD
TRAILS COMMITTEE



Volunteers help construct bridge over the summer.

[SEE MORE RECREATION PROJECTS](#)

HISTORIC PRESERVATION

REMEMBER THE STORIES

Numerous museums located in the KMTA have been recipients of a Museum Development grant.

**PARTNER: HOPE & SUNRISE
HISTORICAL SOCIETY,
RESURRECTION BAY HISTORICAL
SOCIETY, PRINCE WILLIAM SOUND
MUSEUM / WHITTIER MUSEUM
ASSOCIATION, THE ROUNDHOUSE
ALYESKA MUSEUM**



[SEE MORE HISTORIC PRESERVATION PROJECTS](#)



Additional Resources

<https://www.kmtacorridor.org/grants/>

Section 106

State Office of History and Archaeology's website
<http://dnr.alaska.gov/parks/oha/shpo/sec106.htm>

Section 106 applicant toolkit page
<https://www.achp.gov/digital-library-section-106-landing/section-106-applicant-toolkit>

A Citizen's Guide to Section 106 Review
https://www.nps.gov/jacs/downloads/CitizensGuide_Section106.pdf
<https://www.nps.gov/history/tribes/Documents/106.pdf>

The Advisory Council of Historic Places
<http://www.achp.gov>

NEPA

https://www.nps.gov/subjects/nepa/upload/NPS_NEPAHandbook_Final_508.pdf

https://ceq.doe.gov/docs/ceq-publications/NEPA_NHPA_Section_106_Handbook_Mar2013.pdf

https://ceq.doe.gov/get-involved/citizens_guide_to_nepa.html

Buy American Act

<http://www.wingovernmentcontracts.com/buy-american-act.htm>

<https://www.govinfo.gov/content/pkg/CFR-2012-title43-vol1/xml/CFR-2012-title43-vol1-part12.xml>

2CFR200 Administrative Code

<https://www.govinfo.gov/content/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200-applV.pdf>





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Questions?

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907-252-5109

