



KENAI MOUNTAINS-TURNAGAIN ARM  
**NATIONAL HERITAGE AREA**

## KMTA PROGRAMMATIC & COMMUNITY GRANT GUIDELINES 2022

### **HERITAGE AREA PURPOSES**

To recognize, preserve, and interpret the historic, scenic, and natural recreational resources and cultural landscapes of the Kenai Mountains-Turnagain Arm historic transportation corridor, and to promote and facilitate the public enjoyment of these resources.

KMTA seeks to equitably fund diverse activities geographically distributed throughout the communities and transportation corridor of the Heritage Area. Please note, KMTA does not fund Master Plan projects.

### **PROGRAMMATIC GRANTS (3-Year Agreements)**

Established historical societies and museums recognized by the [Alaska Historical Society](#), and youth education groups within the National Heritage Area are eligible to apply for \$3,000 annual programmatic funding under a three-year agreement. To apply, complete the community grant application and check the box specifying a “3-year programmatic grant” application.

Once awarded, the three-year agreement is dependent on the grantee’s timely submission of completed annual reports and informal check-ins throughout the year. An award letter approving renewal of annual funds will be issued each year, up to 3-years. Annual renewal of the grant is subject to availability of National Park Service funding.

### **COMMUNITY GRANT AWARD AMOUNTS**

KMTA’s grant program is competitive, and applicants may request small, mid, or large-cap funding within the award categories listed below. The number of grants awarded per category varies and is dependent on applications received. You may request less than the cap amount. First-time applicants may request between \$1000 - \$10,000.

**Large-Cap:** Up to \$24,500 (only available for past KMTA grant recipients)

**Mid-Cap:** Up to \$10,000

**Small-Cap:** Up to \$5,000

*KMTA Program Staff will offer one preliminary review of draft applications and provide feedback, only if application is received two (2) weeks prior to the grant submission deadline.*

### **GRANT APPLICATIONS ARE SCORED BASED ON THE FOLLOWING ESSENTIAL CRITERIA**

1. Project must be consistent with Heritage Area purposes, and increase public awareness and appreciation for the natural, historical and cultural resources of the Heritage Area.
2. Project must be within the Heritage Area. (Possible exceptions could be made for support of exhibits about the National Heritage Area. For example, an exhibit about the Dena’ina people housed in the Anchorage Museum.)
3. A community, non-profit, or governmental organization active within the Heritage Area, must sponsor the project. KMTA cannot give funds to private individuals or businesses and so the sponsor will receive and distribute funds.
4. If public lands are involved, the project proposal must have the approval of the governmental agency.



KENAI MOUNTAINS-TURNAGAIN ARM  
**NATIONAL HERITAGE AREA**

5. At least one letter of community support for the project is required. Project proposals that alter the community landscape (i.e. installing signs, murals, trails, monuments, etc.) must include letters of support from the landowner and/or community organizations in order to be considered.
6. Any trail signs, interpretative signs, or wayfinding should include similar design components that match other existing signs found near the project area.
7. Matching non-federal funding or in-kind contribution of 1:1 is required. In the application, at least 50% of the total match must be committed.
8. Project proposal must include a reasonable, feasible budget and schedule.
9. Project proposal must include a plan for maintaining the improvements for the benefit of the public, describe the longevity of the project, and explain the short-term and long-term impacts of grant money invested today.
10. Heritage Area funding for privately owned historic structures will be limited to preservation of aspects of the structure that are visible and accessible to the public. To receive Heritage Area funding, private owners must commit to maintain the historic appearance of the structure for a reasonable length of time.
11. Project proposal must designate an individual who will serve as liaison with KMTA Corridor Communities Association (CCA) and will be responsible for accomplishing the project. The liaison may be the individual proposing the project.
12. Proposals should define project objectives and methods (i.e. metrics) of measuring the success of each objective.
13. Projects must comply with Section 106 of the National Historic Preservation Act.
14. Projects will publicize KMTA's sponsorship/involvement with the project through inclusion of KMTA logo on all published materials and content, regular social media posts tagging KMTA, and a written letter of thanks or acknowledgement of funding for KMTA.

**Additional Considerations – Desirable, but not required**

1. Project will encourage the economic viability of the community and the region.
2. Project will employ local people.
3. Project will create a new partnership benefiting the purposes of the Heritage Area.
4. Project will be over-matched by partnership funding that also helps accomplish the Heritage Area purposes of the project.
5. Project will involve young people and help them learn about the Heritage Area.
6. Project will build on a proven success by expanding and enhancing a previously successful project that fulfills the KMTA mission.
7. Preference will be given to projects which recognize and educate the public about the Dena'ina and pre-contact people of the region.



## KENAI MOUNTAINS-TURNAGAIN ARM NATIONAL HERITAGE AREA

### **GRANT RECIPIENT RESPONSIBILITIES**

This grant program is federally funded. Grant recipients must adhere to all regulations and laws applicable to the use of federal funds for the proposed project. This includes but is not limited to: Administrative and Cost Principles [2 CFR Part 200](#), National Environmental Protection Act ([NEPA](#)), Section 106 of the [National Historic Preservation Act](#), the [Buy American Act](#), and others.

### **ALLOWABLE COSTS**

Grant funds may be used to cover project costs that are necessary and reasonable for the accomplishment of project objectives. Such costs may include contracted professional services, materials, equipment rental or repair, supplies, travel, and paid employee time directly to project. An indirect cost rate of 10% de minimus applies for overhead operating expenses, unless the sponsoring organization has an alternative pre-approved federal indirect rate.

#### **The following expenses will NOT be funded:**

- General operating expenses and staff salaries outside of the pre-approved federal in-direct cost rate and project scope.
- Fundraising costs or lobbying costs.
- Catering, food and beverage, entertainment costs unless directly tied to the project activity and preapproved.
- Expenses incurred prior to the award date.
- Any expenses outside the specific Scope of Work defined in the grant agreement.
- Acquisition or any interest in real property.

Any expenses deemed unallowable per [Uniform Administrative Requirements Part 2 CFR 200 Subpart E](#)

### **CONFLICT OF INTEREST (COI)**

Applicants have a duty to disclose any conflicts of interest that may exist within the project budget. A conflict of interest may occur when an interested person or entity has financial or personal interest in the grant award, which may result in monetary or personal gain. A conflict of interest does not mean the application will be excluded from consideration, rather the applicant has a duty to disclose any COI and justify the reasons for proceeding with the project transactions despite the COI.

### **VOLUNTEER IN-KIND CONTRIBUTION**

**Volunteer time** must be counted at the following standardized rate for Alaska: \$28.19/ hour in 2020 ([https://independentsector.org/resource/vovt\\_details/](https://independentsector.org/resource/vovt_details/)), unless a professional rate applies and is justified in writing.

### **SPONSORSHIP ACKNOWLEDGEMENT**

**Projects must provide appropriate acknowledgement** of grant funding on signs, printed and electronic material, including the appearance of the KMTA logo and a brief statement noting the grant funding (logo to be provided by KMTA).

### **REIMBURSEMENT**

**Fund distribution will be made on a reimbursement basis.** Only fully documented and approved expenses will be reimbursed. At the project's conclusion, final payment will be made upon receipt of a final narrative report, expense worksheet, and supporting documentation. Partial reimbursements are optional on a quarterly basis.

### **SECTION 106**

[Section 106 of the National Historic Preservation Act \(NHPA\)](#) requires Federal agencies to consider the effects of federally funded projects on historic properties and to afford the State Historic Preservation Office (SHPO) an



KENAI MOUNTAINS-TURNAGAIN ARM  
**NATIONAL HERITAGE AREA**

opportunity to comment on such projects. As this project is receiving funding from a federal source, any undertakings involving a historic resource will require the applicant to complete Section 106 consultation of the National Historic Preservation Act, and the project must meet the Secretary of Interior's Standards for the Treatment of Historic Properties. Consultation efforts related to Section 106 must be factored into your project's planning efforts (i.e. project timeline and resources devoted to consultation). **If you are unfamiliar with Section 106 guidelines, please contact Kenai Mountains-Turnagain Arm National Heritage Area for assistance.**

### **ADDITIONAL RESOURCES**

#### **Uniform Administrative Requirements 2 CFR 200**

[https://www.ecfr.gov/cgi-bin/text-idx?SID=8bfc9d64849c79d26ca6d18e0e124c68&mc=true&tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?SID=8bfc9d64849c79d26ca6d18e0e124c68&mc=true&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

#### **NEPA**

[https://ceq.doe.gov/docs/ceq-publications/NEPA\\_NHPA\\_Section\\_106\\_Handbook\\_Mar2013.pdf](https://ceq.doe.gov/docs/ceq-publications/NEPA_NHPA_Section_106_Handbook_Mar2013.pdf)  
[https://ceq.doe.gov/get-involved/citizens\\_guide\\_to\\_nepa.html](https://ceq.doe.gov/get-involved/citizens_guide_to_nepa.html)

#### **Section 106**

<https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review>  
<http://dnr.alaska.gov/parks/oha/shpo/sec106.htm>

#### **Buy American Act**

<http://www.wingovernmentcontracts.com/buy-american-act.htm>  
<https://www.govinfo.gov/content/pkg/CFR-2012-title43-vol1/xml/CFR-2012-title43-vol1-part12.xml>