



KMTA PROGRAMMATIC & COMMUNITY GRANT GUIDELINES 2020

HERITAGE AREA PURPOSES

To recognize, preserve, and interpret the historic, scenic, and natural recreational resources and cultural landscapes of the Kenai Mountains-Turnagain Arm historic transportation corridor, and to promote and facilitate the public enjoyment of these resources.

KMTA seeks to equitably fund diverse activities geographically distributed throughout the communities and transportation corridor of the Heritage Area. Please note, KMTA does not fund Master Planning projects.

PROGRAMMATIC GRANTS (3-Year Agreements)

Established historical societies and museums recognized by the [Alaska Historical Society](#), and youth education groups within the National Heritage Area are eligible to apply for \$3,000 annual programmatic funding under a three-year agreement. To apply, complete the community grant application and check the box specifying a “3-year programmatic grant” application.

Once awarded, the three-year agreement is dependent on the grantee’s timely submission of completed annual reports and informal check-ins throughout the year. An award letter approving renewal of annual funds will be issued each year, up to 3-years. Annual renewal of the grant is subject to availability of National Park Service funding.

COMMUNITY GRANT AWARD AMOUNTS

KMTA’s grant program is competitive, and applicants may request small, mid, or large-cap funding within the award categories listed below. The number of grants awarded per category varies and is dependent on applications received. You may request less than the cap amount. First-time applicants may request between \$300 - \$10,000.

Large-Cap: Up to \$24,500 (only available for past KMTA grant recipients)

Mid-Cap: Up to \$10,000

Small-Cap: Up to \$5,000

KMTA Program Staff will offer one preliminary review of draft applications and provide feedback, only if application is received 2 weeks prior to grant submission deadline.

GRANT APPLICATIONS ARE SCORED BASED ON THE FOLLOWING ESSENTIAL CRITERIA

1. Project must be consistent with Heritage Area purposes, and increase public awareness and appreciation for the natural, historical and cultural resources of the Heritage Area.
2. Project must be within the Heritage Area. (Possible exceptions could be made for support of exhibits about the National Heritage Area. For example, a forthcoming exhibit about the Dena’ina people which will be housed in the Anchorage Museum.)



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3. A community, non-profit, or governmental organization active within the Heritage Area, must sponsor the project. Involvement, collaboration, and communication with stakeholders will be part of the development of project proposals.
4. If public lands are involved, project must have the approval of the governmental agency.
5. Project proposals that alter the community landscape (i.e. installing signs, murals, trails, monuments, etc.) must include letters of support from the landowner in order to be considered.
6. Matching non-federal funding of at least 50% of total project costs must be committed.
7. Project proposal must include a reasonable, feasible budget and schedule.
8. Project proposal must include a plan for maintaining the improvements for the benefit of the public, describe the longevity of the project, and explain the short-term and long-term impacts of grant money invested today.
9. Heritage Area funding for privately owned historic structures will be limited to preservation of aspects of the structure that are visible and accessible to the public. To receive Heritage Area funding, private owners must commit to maintain the historic appearance of the structure for a reasonable length of time.
10. Project proposal must designate an individual who will serve as liaison with KMTA Corridor Communities Association (CCA) and will be responsible for accomplishing the project. The liaison may be the individual proposing the project.
11. If the project is part of a system of traveler information in the Heritage Area, it must be easily identified as components of the system and be safely accessible by the public while minimizing impact on scenic resources.
12. Proposal should define project objectives and methods (i.e. metrics) of measuring the success of each objective.
13. Projects must comply with Section 106 of the National Historic Preservation Act.
14. Projects will publicize KMTA's sponsorship/involvement with the project.

Additional Considerations - Desirable, but not required

1. Project will encourage the economic viability of the community and the region.
2. Project will employ local people.
3. Project will create a new partnership benefiting the purposes of the Heritage Area.
4. Project will be over-matched by partnership funding that also helps accomplish the Heritage Area purposes of the project.
5. Project will involve young people and help them learn about the Heritage Area.
6. Project will build on a proven success by expanding and enhancing a previously successful project that fulfills the KMTA mission.



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GRANT RECIPIENT RESPONSIBILITIES

This grant program is federally funded. Grant recipients must adhere to all regulations and laws applicable to the use of federal funds for the proposed project. This includes but is not limited to: Administrative and Cost Principles [2 CFR Part 200](#), National Environmental Protection Act ([NEPA](#)), Section 106 of the [National Historic Preservation Act](#), the [Buy American Act](#), and others.

ALLOWABLE COSTS

Grant funds may be used to cover project costs that are necessary and reasonable for the accomplishment of project objectives. Such costs may include contracted professional services, materials, equipment rental or repair, supplies, travel, and paid employee time directly to project. An indirect cost rate of 10% de minimus applies for overhead operating expenses, unless the sponsoring organization has an alternative pre-approved federal indirect rate.

The following expenses will NOT be funded:

- General operating expenses and staff salaries outside of the pre-approved federal indirect cost rate and project scope.
- Fundraising costs or lobbying costs.
- Catering, food and beverage, entertainment costs unless directly tied to the project activity and preapproved.
- Expenses incurred prior to the award date.
- Any expenses outside the specific Scope of Work defined in the grant agreement.
- Acquisition or any interest in real property.

Any expenses deemed unallowable per [Uniform Administrative Requirements Part 2 CFR 200 Subpart E](#)

CONFLICT OF INTEREST (COI)

Applicants have a duty to disclose any conflicts of interest that may exist within the project budget. A conflict of interest may occur when an interested person or entity has financial or personal interest in the grant award, which may result in monetary or personal gain. A conflict of interest does not mean the application will be excluded from consideration, rather the applicant has a duty to disclose any COI and justify the reasons for proceeding with the project transactions despite the COI.

VOLUNTEER IN-KIND CONTRIBUTION

Volunteer time must be counted at the following standardized rate for Alaska: \$27.88/ hour in 2018 (https://independentsector.org/resource/vovt_details/), unless a professional rate applies and is justified in writing.

SPONSORSHIP ACKNOWLEDGEMENT

Projects must provide appropriate acknowledgement of grant funding on signs, printed and electronic material, including the appearance of the KMTA logo and a brief statement noting the grant funding (logo to be provided by KMTA).

REIMBURSEMENT

Fund distribution will be made on a reimbursement basis. Only fully documented and approved expenses will be reimbursed. At the project's conclusion, final payment will be



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made upon receipt of a final narrative report, expense worksheet, and supporting documentation. Partial reimbursements are optional on a quarterly basis.

SECTION 106

[Section 106 of the National Historic Preservation Act \(NHPA\)](#) requires Federal agencies to consider the effects of federally funded projects on historic properties and to afford the State Historic Preservation Office (SHPO) an opportunity to comment on such projects. As this project is receiving funding from a federal source, any undertakings involving a historic resource will require the applicant to complete Section 106 consultation of the National Historic Preservation Act, and the project must meet the Secretary of Interior's Standards for the Treatment of Historic Properties. Consultation efforts related to Section 106 must be factored into your project's planning efforts (i.e. project timeline and resources devoted to consultation). **If you are unfamiliar with Section 106 guidelines, please contact Kenai Mountains-Turnagain Arm National Heritage Area for assistance.**

ADDITIONAL RESOURCES

Uniform Administrative Requirements 2 CFR 200

https://www.ecfr.gov/cgi-bin/text-idx?SID=8bfc9d64849c79d26ca6d18e0e124c68&mc=true&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

NEPA

https://ceq.doe.gov/docs/ceq-publications/NEPA_NHPA_Section_106_Handbook_Mar2013.pdf
https://ceq.doe.gov/get-involved/citizens_guide_to_nepa.html

Section 106

<https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review>
<http://dnr.alaska.gov/parks/oha/shpo/sec106.htm>

Buy American Act

<http://www.wingovernmentcontracts.com/buy-american-act.htm>
<https://www.govinfo.gov/content/pkg/CFR-2012-title43-vol1/xml/CFR-2012-title43-vol1-part12.xml>