KMTA GRANT APPLICATION

2020

**ELIGIBILITY FOR GENERAL COMPETITIVE GRANTS:**

This is the main granting program for KMTA. The award range for competitive grants is $300 to $10,000 for first-time applicants. Grant recipients with an established history may be awarded $300 to $24,500. Applicants must complete and submit a copy of the grant application and budget to be considered for a competitive grant award.

Viable Projects Must:

1. Show a solid relationship to preservation, interpretation, and promotion of the region’s resources with an emphasis on establishing partnerships;
2. Produce a 1:1 match of funds from a non-federal source;
3. Demonstrate a clear benefit to the public;
4. Have a significant impact on the Kenai Mountains-Turnagain Arm National Heritage Area.

All Competitive Grant projects must be undertaken and completed within a 14-month period. Project performance period begins upon receipt of award notification.

Section 106of the [National Historic Preservation Act (NHPA)](https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review)requires Federal agencies to consider the effects of federally funded projects on historic properties and to afford the State Historic Preservation Office (SHPO) an opportunity to comment on such projects.  Because KMTA grants are from a federal source, any undertakings will require the applicant to complete Section 106 of the National Historic Preservation Act, and the project must meet the Secretary of Interior’s Standards for the Treatment of Historic Properties.  Compliance efforts related to Section 106 must be factored into your project’s planning efforts (i.e. project timeline and resources devoted to consultation). **If you are unfamiliar with Section 106 guidelines, please contact Kenai Mountains-Turnagain Arm National Heritage Area for assistance.**

**Complete Grant Application must include:**

1. Narrative Application Steps 1 – 3 (begins on the next page)
2. Budget Worksheet
3. Email complete grant application and any additional information, attachments or pictures to: katherineschake@kmtacorridor.org

Questions? Contact KMTA Program Manager, Katherine Schake at: katherineschake@kmtacorridor.org or call 907-205-0235

**APPLICATION STEP 1: SECTION 106 FLOWCHART**

If your project has the potential to impact historic properties or sites, then Section 106 review must be incorporated into the project. To assist efficient grant preparation, KMTA developed the following flowchart as a first step for all applicants. Please note that completing the flowchart is a tool for the grant application, and thus Section 106 compliance and obligations may continue until the project end.

*Please address the following before moving to Step 2 of this application*

**Does your project involve any ground disturbance (i.e. trail work, sign installation, construction, etc.), or physical impact to buildings or property (i.e. restoration, repair, construction, mural installation, etc.)?**

            **YES**  **NO**

 ↓       ↓

|  |  |
| --- | --- |
| **Submit Cultural Resource Presence/ Absence Information Request to the State Historic Preservation Office (SHPO)**Email oha.revcomp@alaska.gov: 1. Project description,
2. Mention this is a potential KMTA grant project
3. Include location information: a map or lat/long to help SHPO find the location to check for known cultural resources.

You will learn if any known properties impacted by your project are currently listed-in, eligible-for, or potentially eligible for the National Register of Historic Places. | **Proceed to STEP 2 of Grant Application**(Examples include: curriculum development, publications, field trips, classroom activities, outreach / education, and storytelling) |
| SHPO will respond with information related to cultural resources and/or historic properties in your project area. |  |
| **Are there historic properties or cultural resources present?**  |

**YES**  **NO**

 ↓       ↓

|  |  |
| --- | --- |
| **Project must comply with Section 106; Proceed with Section 106 Project Review**Contact KMTA to discuss scale and scope of Section 106 Compliance for your specific project. KMTA will connect you to the National Park Service Archeologist for further guidance if needed. Hiring a Contractor for Site Survey may be required. Consult with affiliated Native groups, local communities, and SHPO. | **Proceed to STEP 2 of Grant Application**Include letter from SHPO stating “absence” of cultural resources with grant application.*\*Note: Section 106 compliance may still be required if “absence” resources, depending on nature of project.* |
| **Submit Section 106 Project Review to SHPO**<http://dnr.alaska.gov/parks/oha/pdf/106application.pdf>This will likely require work with a contractor. You may proceed with the grant application if Section 106 Review & Compliance is accounted for in project workplan and described in grant application. |  |
| *A project review is the SHPO's opportunity to concur (or not concur) with an agency or individual's finding/recommendation for a project (i.e. no potential to cause effects, no historic properties affected, no adverse effect, or adverse effect).  This is done after background research, fieldwork, report writing etc. has been completed.*  |  |
| **Was your project found to have an Adverse Effect on cultural resources?**  |

 **YES**  **NO**

 ↓      ↓

|  |  |
| --- | --- |
| **Further consultation required to mitigate adverse effects. Continue w/ Sec 106 compliance** | **Proceed to STEP 2 of Grant Application**Include SHPO Letter of Concurrence stating no adverse effect. |
| Contact KMTA and work with NPS Archeologist to discuss mitigation options and create a Memorandum of Agreement (MOA) with SHPO.*When historic properties may be harmed, Section 106 review usually ends with a legally binding agreement that establishes how adverse effects will be avoided, minimized, or mitigated.*  |  |

**GRANT APPLICATION STEP 2**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Request Amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Matching non-federal funds & in-kind contributions (Amt): $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you applying for a 3-Year Programmatic Grant? *($3,000 annual grant only available to Historical Societies, Museums, and Youth Education Groups within the Heritage Area)*

[ ]  Yes

[ ]  No

Project Description:

Funding Category (Check all that apply)

[ ]  Historic Preservation

[ ]  Education

[ ]  Signage

[ ]  Trails and Recreation

[ ]  Publications

Is your project within the Heritage Area? (Some exceptions can be made for support of exhibits about the National Heritage Area. One example might be an exhibit about the Dena’ina people which will be housed in the Anchorage Museum.)

[ ]  Yes

[ ]  No

1. How does your project increase public awareness and appreciation for the natural, historic, scenic, and cultural resources of the KMTA National Heritage Area?
2. Who are the audience and participants that will benefit from your project?
3. What partners will be included as part of this project and how will they be involved? (Involvement, collaboration, and communication with stakeholders is essential for a strong project proposal.)
4. Please list your project objectives and describe how you will measure the success of each objective.
5. In what ways will KMTA be recognized or involved with your project?
6. Are public lands involved? (If so, the project must have the approval of the governmental agency.)

[ ]  Yes

[ ]  No

1. Will youth be involved in the project?

[ ]  Yes

[ ]  No

If youth will be involved in the project, please explain:

1. If a private owner of a historic structure/project, are you committed to maintain the historic appearance of the structure for a reasonable length of time? \*(Heritage Area funding for privately owned historic structures will be limited to preservation of aspects of the structure that are visible and accessible to the public.)

[ ]  Yes

[ ]  No

[ ]  NA

1. Does your project have the potential to impact cultural resources and/ or historic properties? If so, please explain the current status of your project in-regards to Section 106 compliance (reference flowchart from Step 1), and how you plan to pursue compliance with the State Historic Preservation Office (SHPO).

8. Please describe the longevity of this project and how it will be maintained into the future. What are the short-term and long-term benefits to the public?

9. Please describe the qualifications of project staff and/or contractors involved, and the sponsoring organization’s previous grant management experience.

**GRANT APPLICATION STEP 3**

Please include a summary of your project budget

1. Budget Narrative: *(Please provide a written explanation summarizing the allocation of funding requested and the dollars provided as match. If this is a Programmatic Grant Application, describe your annual budget and any changes anticipated within the next 3 years.)*
2. In-kind Sources: *(Please list your In-Kind Sources, volunteer contributions and donations)*
3. Cash Sources: *(Please list the sources of your Cash Match)*
4. Project period: *(one year grant cycle) Please estimate the lifespan of your project.*
5. Project Activities/ Components/ or Phases: *(please list)*
6. Project Liaison: *(The liaison may be the individual proposing the project)*
7. Are you aware of any conflicts of interest? *A conflict of interest may occur when an interested person or entity has financial or personal interest in the grant award, which may result in monetary or personal gain. A conflict of interest does not mean the application will be excluded from consideration, rather the applicant has a duty to disclose any COI and justify the reasons for proceeding with the project transactions.*

Please disclose below:

1. Please list any additional considerations:
2. Complete Budget Worksheet in Excel

Once complete, email Grant Application, Budget Worksheet, Letters of Support, and any additional information, attachments or pictures to: katherineschake@kmtacorridor.org

*Incomplete applications will not be reviewed by the KMTA Board.*